

Hamilton County Community Development Board Meeting
P.O. Box 1167
Syracuse, KS 67878
Meeting Place - Commissioners' Room
May 12, 2015
12:00 p.m.

Steve Phillips, Chairman
Michele Boy, Board Member
Mike Lewis, Board Member

Steve Schell, Board Member
Sarah Schwieterman, Board Member
Leslie Carlholm, Com. Dev. Director

Chairman Phillips, called the Meeting to order at 12:02 p.m. Present were Board Members Boy, Lewis, Phillips and Schell. Absent was Board Member Schwieterman Also present was Community Development Director Carlholm.

AGENDA: Lewis moved to approve the agenda as presented. Boy seconded the Motion. The vote was called and the motion was unanimously approved.

PRIOR MINUTES: Lewis moved to approve the minutes of the April 7, 2015 meeting as corrected. Schell seconded the Motion. The vote was called and the motion was unanimously approved.

COMMUNITY SURVEY RESULTS: The Board reviewed the results of the countywide community survey.

JOB DESCRIPTION: Carlholm shared that the Commissioners were encouraging the Board to consider moving forward with hiring her replacement in hopes of having a 3-4 month overlap to allow for in-house training. The Board reviewed the job posting for the Community Development Director position. Carlholm will type up the recommended changes and forward the revised posting for Board review prior to submitting it to the Commission. Lewis moved to forward a recommendation to the County Commission to accept the updated job description and move forward with a 30 day application period for the Community Development Director position. Boy seconded the Motion. The vote was called and the motion was unanimously approved.

JOB POSTING: Carlholm presented the Board with a job posting for review. She suggested that in addition to the local paper, the position be advertised using the Kansas Economic Development Alliance and Western Kansas Has Jobs websites as well as forwarding it out across the wKREDA list serve.

COMMUNITY DEVELOPMENT BOARD: Carlholm relayed that attorney, Rob Gale, had suggested the Board consider using the staff change as an opportunity to make any changes or clarifications to the Board. No official action was taken. Simone Elder, Network Kansas, joined the meeting at 12:37 p.m.

NEXT COMMUNITY LEADERSHIP MEETING: The Board directed Carlholm to send out a doodle survey to determine the best date for a June meeting.

E-COMMUNITIES: Ms. Elder reviewed the next steps for applying to the E-Communities program. In addition to the sale of tax credits, she reviewed the Network Kansas Partnership agreement application and answered questions. Ms Elder also reviewed the other programs that would be available to Hamilton County if selected to receive E-Community status.

HOTEL: No official action was taken.

PUBLIC CONCERNS AND REQUESTS: There were no public concerns or requests at this time.

DIRECTOR'S REPORT: Carlholm provided an overview of the current activities and projects being under taken.

As there was no more business to come before the Board, Lewis moved to adjourn the meeting. Boy seconded the motion. The vote was called and the motion was unanimously approved. Phillips adjourned the meeting at 1:50 p.m.

ATTEST:

Community Development Director

Board Chairman

Date